International Student Services (ISS) Processing Timeline for International Students

**Student Applies**

1 week

- Admission Application Submitted

2-6 weeks

- Admission Processing

- Admission Decision

**Timeline**

2-6 months

**International Student Services (ISS) Processing Steps**

Verify student information in Banner & Review Application (3-5 days)

2. Complete Packet

- Create student profile in SEVIS/ISSM, if needed (Day 1)
- Forward for I-20/DS-2019 issuance (Day 1)

3. Complete Packet

- Print & verify I-20/DS-2019 for accuracy (Day 2)

1. Incomplete Packet

- Email student within 1-3 days to submit any missing documents.
- File application in ‘incomplete’ until documents are received
- Follow-up via email, if needed

**Student Steps**

1. Mail out Form I-20/DS-2019
2. Update ISSM
3. Email welcome info & SEVIS ID (Day 3)

E-ship, delivery (7-10 days) (Student pays)

Regular mail (2-4 weeks) (ISS pays)

Pre-Arrival (6-16 weeks)

Arrival

- Student applies for visa (Wait time: 1-6 weeks)
- Student receives F-1/J-1 visa stamp (1-3 weeks)
- Student receives Form I-20/DS-2019
- Student pays SEVIS fee
- Student sets visa appointment (2-7 days)

- Student arrives at UTSA no more than 30 days prior to orientation (Travel arrangements 1-4 weeks)

- Remove holds
- Enroll by registration deadline

- Attend mandatory ISS orientation