

PROGRAM AGREEMENT
BETWEEN THE UNIVERSITY OF TEXAS AT _____ AND
[NAME OF FOREIGN UNIVERSITY]

-Student Exchange-
[UT students going to Foreign Campus Only]

WHEREAS, The University of Texas at _____ ("UT___") and _____ [Name of Foreign University]_____ ("Foreign Campus") have previously executed an Affiliation Agreement effective on _____ [Date]_____ (4); and

WHEREAS, UT___ and Foreign Campus desire to implement the provisions of such Affiliation Agreement by providing students enrolled at UT___ with an educational opportunity at Foreign Campus.

NOW THEREFORE, subject to the terms, conditions, and provisions of such Affiliation Agreement, the parties agree as follows:

1.0 Term. [Identify the length of term that this agreement will remain in effect. Note, it should not be for period greater than the term of the Affiliation Agreement.]

[SAMPLE LANGUAGE: This Agreement shall be effective from the date of its execution and terminate at the conclusion of _____ Spring semester ("Term").

OR

This Agreement shall be effective for one year from the date of its execution. The Agreement may be renewed at the end of the year upon the mutual written approval of UT___ and Foreign Campus. This Agreement may be renewed no more than ___[#]___ times.]

2.0 Program Students and Admission.

2.1 [Identify any limitations with regards to number of students that may participate in the program.]

[SAMPLE LANGUAGE: Foreign Campus shall reserve space for at least ___[#]___ UT___ students to study each semester and ___[#]___ UT___ students for year-long study. There is no minimum number of UT___ students that UT___ must send each semester or academic year.]

2.2 [Identify dates by which the parties will provide application materials, recommendations for admission and decisions regarding acceptance into the program.]

[SAMPLE LANGUAGE: UT___ shall notify Foreign Campus of the number of students selected by UT___ to participate in the Program on or about [date] of each year for that year's Fall semester or academic year and on or about [date] of each year for the following Spring semester.]

2.3 [Optional: Identify the criteria to be used by each party in making their recommendations or admission decisions in general terms.]

[SAMPLE LANGUAGE: UT___ and Foreign Campus shall select students to participate in the exchange program based on demonstrated academic achievement and completion of curriculum that are a prerequisite for participation in the program.]

UT___ will recommend students for the program who have sufficient language proficiency to effectively participate in the instruction program offered at Foreign Campus.

UT___ graduate or undergraduate students who have completed at least one year of undergraduate study are eligible to participate in the program.]

3.0 Course of Study. [Identify any restrictions relating to the courses that exchange students may enroll.]

[SAMPLE LANGUAGE: Each semester UT___ student(s) may select up to credit hours from Foreign Campus course offerings, subject to approval by UT___.

OR

The exact program of study will be determined by the UT___ student with the mutual approval of his or her supervisors or academic advisors at UT___ and Foreign Campus.

OR

UT___ student(s) may apply to any academic program offered at Foreign Campus, but Foreign Campus reserves the right to exclude students from restricted enrollment programs. UT___ student(s) will remain enrolled as regular degree candidates at UT___ and will not be enrolled as candidates for degrees at Foreign Campus. Students are expected to maintain the equivalent of a full-time course load at Foreign Campus.]

4.0 Grade Reports. [Identify the time frame by which the Foreign Campus will forward evaluations, grading materials, or reports.]

[SAMPLE LANGUAGE: Within four weeks of the end of each semester, Foreign Campus will forward to UT___ officials grade reports for each UT___ student in the program, corresponding to the "A, B, C, D, and F" and "Pass-Fail" grading system of UTD, which UT___ shall, upon request, explain to Foreign Campus.]

5.0 Program Payments. [Identify what tuition or fees will be charged, identify whether someone other than the students will be responsible for payment; and describe how and to whom payment shall be made.]

[SAMPLE LANGUAGE:

5.1 Fall 200__ Only. For each UT___ student who goes to Foreign Campus under the program for only the Fall 200__ semester, UT___ will remit to Foreign Campus dollars (\$ _____), to be paid from a fee charged by UT___ to students who participate in the program. This amount includes _____ dollars (\$ _____) for tuition charges, health fees, the cost of an intensive language course prior to the fall semester, and dormitory charges for both the language training and the Fall semester.

5.2 Spring 200__ Only. For each UT___ student who goes to Foreign Campus for only the Spring 200__ semester, UT___ will remit to Foreign Campus _____dollars (\$ _____), to be paid from a fee charged by UT___ to students who participate in the program. This amount includes _____ dollars (\$ _____) for tuition charges, health fees,

the cost of an intensive language course prior to the [spring OR fall] semester, and dormitory charges for both the language training and the Spring semester.

5.3 Academic year 200__ - 200__. For each UT__ student who goes to Foreign Campus under the program for a full academic year 200__ - 200__, UT__ will remit to Foreign Campus _____ dollars (\$ _____), to be paid from a fee charged by UT__ to students who participate in the program. This amount includes _____ dollars (\$ _____) for tuition charges, health fees, the cost of an intensive language course prior to the fall semester, and dormitory charges for both the language training and the academic year.

5.4 Subsequent Programs. The amount to be remitted by UT__ to Foreign Campus for each UT__ Student participating in the Fall semester, Spring semester, and academic year for subsequent years will be negotiated and agreed upon annually by Foreign Campus for the following academic year. If written agreement cannot be reached between UT__ and Foreign Campus on the amount to be remitted for each UT__ student by November 1, then, in its sole discretion and without penalty under this Agreement, UT__ may elect not to send UT__ students to Foreign Campus the following semester.

OR

For each academic semester that the UT__ student accepted into the program attends the Foreign Campus, the student shall pay UT__ tuition and required fees to UT__ and shall pay to Foreign Campus any service fees the Foreign Campus normally charges its own students.

OR

UT__ students will remain registered at UT__ while attending Foreign Campus and will pay UT__ tuition and fees to UT__. UT__ students will be exempt from all such tuition and fees at the Foreign Campus.

OR

UT__ students will pay to Foreign Campus any tuition or fees Foreign Campus normally charges its own students.]

6.0 [OPTIONAL:] Lodging/Travel/Meals. [Describe any lodging, transportation, meals or other support services that the Foreign Campus will provide to UT__ students and address whether students will be charged for these services.]

7.0 [OPTIONAL:] Designated Liaison. Each party designates the following officials to serve as its liaison to coordinate and facilitate activities under this Program Agreement and to address any concerns or disputes that may arise relating to the terms and conditions of this Program Agreement.

7.1 UTD: [Name, Title, Office, Address, Email, and Phone Number]

7.2 Foreign Campus: [Name, Title, Office, Address, Email and Phone Number]

APPROVED:

UNIVERSITY OF TEXAS

[NAME OF INTERNATIONAL U.]

By _____
(Name) _____
(Title) _____
(Date) _____

By _____
(Name) _____
(Title) _____
(Date) _____