

J-1 Exchange Visitor/Research Scholar SEVIS Transfer-In Form

PLEASE ALLOW AT LEAST ONE WEEK FOR PROCESSING

Please use the updated version of this form available at <http://international.utsa.edu>.

Exchange Visitor:

A release of your SEVIS record must be obtained prior to the transfer to UTSA. **Please coordinate SEVIS release date with International office of your current institution and our office.** The UTSA J-1 Request Form must be submitted to our office prior to the transfer.

Part I (to be completed by Exchange Visitor) - Ensure that all names appear exactly as shown in your passport.

Last: _____ First: _____ Middle: _____

Date of Birth: _____ (mm/dd/yyyy) Country of citizenship _____ SEVIS ID: N _____

Passport expiration date: _____ Telephone number: _____

Current address in US: _____

_____ E-mail address: _____

UTSA Sponsoring Department: _____ UTSA Sponsoring Faculty _____

I hereby authorize the International Office to release my SEVIS record to The University of Texas at San Antonio.

Exchange Visitor's Signature: _____ Date: _____

International Scholar Advisor:

The above-mentioned Exchange Visitor intends to transfer to The University of Texas at San Antonio. Please provide the information below to facilitate the transfer process. Our Program Number is: **P-1-06113**.

Part II (to be completed by the Alternative/Responsible Officer of Exchange Visitor's institution)

Exchange Visitor's Institution _____ Program Number: _____

Current program **Start date on DS 2019** _____ **End date** _____
(mm/dd/yyyy) (mm/dd/yyyy)

CIP Code on current DS 2019 Form: _____ Field of study/Research _____

SEVIS Release Date: _____ **Please check and complete below all that apply:**

Is this Exchange Visitor in good standing in accordance with J-1 regulations and is eligible to transfer? **Yes** ↑ **No** ↑

Does this Exchange Visitor have medical, evacuation and repatriation insurance to comply with J-1 regulations? **Yes** ↑ **No** ↑

If yes, insurance expiration date: (mm/dd/yyyy) _____

IF YOU ANSWERED "NO" TO ANY OF THE ABOVE TWO QUESTIONS DO NOT TRANSFER SEVIS RECORD. Please call our office first to discuss transfer eligibility.

Name of RO/ARO

RO/ARO Signature

Title

Telephone number

E-mail address

Date